

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
PDC Room
10055 Slater Avenue
Fountain Valley, CA 92708

January 26, 2023
3:30 p.m.

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, December 15, 2022**
(Attachment #1) *Action*
4. **Agenda, Regular Meeting of the Board of Trustees, January 12, 2023**
(Attachment #2) *Information*
5. **Minutes, Regular Meeting of the Board of Trustees, November 10, 2022**
(Attachment #3) *Information*
6. **Minutes, Annual Organizational Meeting of the Board of Trustees, December 15, 2022**
(Attachment #4) *Information*
7. **Director's Report** *Information*
8. **Commissioner's Comments** *Information*

9. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

10. Eligibility Lists

Action

Bilingual Testing Technician, ESP Instructor, Field Support Help Desk Technician, Food Services Worker, Health Assistant, IA – Applied Behavior Analysis, IA Mild/Moderate, IA Moderate/Severe, Library/Media Technician, and Senior Administrative Assistant
(Attachments #5 -10)

PERSONNEL

11. Job Announcements

Information

(Attachments #11 - 18)

FINANCIAL

12. Personnel Commission Budget – Year To Date

Information

(Attachment #19)

CLOSED SESSION

13. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

14. The next meeting of the Personnel Commission will be:

**February 23, 2023
3:30 p.m.
Board Room**

ADJOURNMENT

15. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF DECEMBER 15, 2022**

DATE: January 19, 2023

Attached for your approval are the minutes of the Personnel Commission regular meeting of December 15, 2022.

RECOMMENDATION

The Personnel Commission approve the minutes of the December 15, 2022 Personnel Commission regular meeting.

Attachment #1

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

December 15, 2022

3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:31 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Benner led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice Chairperson
Mrs. Carmen Serna, Director Human Resources

Mr. William Mullin, Member (Absent)

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

Introduction of Guests

Ms. Jan Benner, Mr. Steve Benner, Ms. Corinne Franzoy, Mr. Matthew Franzoy, and Mr. Jeremy Talley attended.

Introduction of Staff

Dr. Stopp, Ms. Abdel, Ms. Fullerton, Mr. Hastie, Ms. Moyers, Ms. Johnson and Mr. Puebla attended.

Minutes, Regular Meeting of the Personnel Commission, November 17, 2022

Mr. McCombs moved to approve the minutes as presented. Automatic second used due to absence of Mr. Mullin. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, November 10, 2022

Presented as an information item only.

Director's Report

Mrs. Serna shared some highlights that had occurred since our last meeting. Classified hiring has not stopped. In the last two weeks, we have hired an Administrative Assistant, a Library/Media Technician, a Bilingual Testing Technician, and three ESP Assistants. We are happy to be having these new employees join our FVSD family. The three ESP Assistants we hired are for the ELOP program, which is currently growing. Most of the ELOP positions are second positions for our employees and they are very happy to have the additional hours. We are still recruiting for ESP Instructors, a Painter, Behavior Intervention Assistants, Bus Drivers, Noon Duty Aides, Food Service Workers, and Special Education Assistants.

Mrs. Serna wished everyone a restful time during the holidays. She stated the student's last day is December 22nd. She hopes everyone stays safe and healthy and we will have a healthy 2023 coming up.

Commissioners' Comments

None at this time.

Public Comments

No public comments were received.

RECOGNITIONS

The Personnel Commission celebrated Mr. Steve Benner and Ms. Corinne Franzoy for their many years of service with Fountain Valley School District. Ms. Abdel honored Corinne Franzoy for her 14 years with the District. She was a parent volunteer, and worked as an Instructional Assistant and ESP Assistant and congratulated her on her retirement. Mr. Hastie honored Mr. Benner for his 28 years of service. Mr. Benner started with the District when he was in high school as a night custodian. He left the district for a few years and then was rehired as a Head Custodian. Mr. Benner was promoted to various positions including Maintenance Worker, Electrician, Material Expeditor, and then lastly Maintenance and Operations Coordinator. Mr. Hastie wished Mr. Benner the best. Ms. Abdel also honored Mr. Benner and wished him the best in his retirement.

ADMINISTRATION

Election of Personnel Commission Officers

Mr. McCombs nominated Mr. Mullin for Vice-Chairman for 2023. Mrs. Davis seconded the motion. Motion carried. Mrs. Davis nominated Mr. McCombs for the position of Chairperson for 2023. Automatic second due to the absence of Mr. Mullin. Motion carried.

Eligibility Lists

Mr. McCombs moved to approve the eligibility lists for Administrative Assistant, Food Services Worker, Instructional Assistant - Bilingual, Groundskeeper, and Maintenance and Operations Coordinator. Automatic second due to the absence of Mr. Mullin. Motion carried.

PERSONNEL

Job Announcement

The dual certification job posting for Instructional Assistant – Applied Behavior Analysis was reviewed.

FINANCIAL

Nothing at this time.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

January 26, 2023 at 3:30 p.m.

PDC

ADJOURNMENT

The December 15, 2022, regular meeting of the Personnel Commission adjourned at 4:15 p.m.

Mrs. Carol Davis, Chairperson

Mr. McCombs Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JANUARY 12, 2023**

DATE: January 20, 2023

Attached for your information is the agenda of the Board of Trustees regular meeting of January 12, 2023.



**Thursday, January 12, 2023
Regular Meeting**

MEETING PROCEDURES

MEETING LOCATION:

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

PUBLIC PARTICIPATION AND PUBLIC COMMENT PROCEDURES:

The district board room will be open to the public. In-person public comment will be allowed as required by law.

Public Comment Notice: Any written or electronic communication provided by the public to the Board of Education may be considered a public record and subject to production under the Public Records Act. The produced record may include all names and detailed information contained in the communication.

MISSION STATEMENT:

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

CONDUCT:

The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Public Information Officer/Executive Assistant to the Superintendent, Joy Moyers, at 714-843-3255.

A. CALL TO ORDER -- 6:00 p.m.

1. Pledge of Allegiance
2. Roll Call

B. APPROVAL OF AGENDA

1. Agenda for January 12, 2023 Regular Board of Trustees Meeting

C. STAFF REPORTS AND PRESENTATIONS

1. Health and Wellness Update

D. BOARD MEMBER REPORTS

1. Board Member Reports

E. PUBLIC COMMENTS

1. Public Comment

F. LEGISLATIVE ITEMS

1. Board Policy 4119.24, 4219.24, 4319.24 Maintaining Appropriate Adult-Student Interactions (First Reading)

G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

1. Minutes of December 15, 2022 Regular Board of Education Meeting
2. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
3. Accept Donations
4. Approve/Ratify Warrants
5. Approve/Ratify Purchase Order Listing
6. Williams Uniform Complaint Quarterly Report (QUARTER #2: October 1 – December 31, 2022)
7. Approve Agreement with Raptor Technologies for the Raptor Emergency Management System
8. Interagency Data Sharing Agreement with OCDE
9. Single Plans For Student Achievement

H. SUPERINTENDENT'S REPORT

1. Superintendent's Report

I. CLOSED SESSION

1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
2. Pupil Personnel: Education Code 35146
3. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
4. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5

J. REPORT OF CLOSED SESSION

1. The Board President will report out on action taken if any.

K. ADJOURNMENT

1. Meeting Adjournment
2. Next Meeting February 2023

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF NOVEMBER 10, 2022**

DATE: January 20, 2023

Attached for your information are the minutes of the Board of Trustees regular meeting of November 10, 2022.

**Fountain Valley School District
Superintendent's Office**

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

November 10, 2022

MINUTES

President Schultz called the regular meeting of the Board of Trustees to order at 6:30 pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Lisa Schultz	President
Jim Cunneen	President Pro Tem
Jeanne Galindo	Clerk
Steve Schultz	Member
Sandra Crandall	Member

Motion: Mr. Jim Cunneen moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Steve Schultz

Vote: 5-0

Mrs. Galindo led us in the flag

STAFF REPORTS AND PRESENTATIONS

In celebration and appreciation of their eight years of dedicated service to the Board of Trustees, the Fountain Valley School District Family will honor Mr. Jim Cunneen and Ms. Lisa Schultz for their ongoing commitment to our staff, students, and community.

**CELEBRATION OF
OUTGOING
TRUSTEES JIM
CUNNEEN AND LISA
SCHULTZ**

BOARD REPORTS AND COMMUNICATIONS

Mr. Cunneen gave his time for a moment of silence in honor of a former FVSD student who lost his life last week. TOTY, ACSA/CSBA Joint Dinner guest speaker was Lanie Raul. OCDE TOTY at the Disneyland hotel, theme was the rewards of teaching. Jill Summerhays from Plavan was FVSD Teacher of the Year. Congratulations to all.

Mr. Schultz's thanked

His activities since the last meeting included: OCBSA Dinner, FVSD Mayors Ball 80s themed, met with neighboring school board Trustees, attended FVHS Fall Fest with a few of our middle school teachers, 3 day business leadership seminar former CEO of Disney, seminar on preventing school shootings.

Mrs. Crandall thanked every one 9 weeks in school, hiring, PD, curriculum is being piloted, numbers crunched, 100s of hours were just spent conferencing with parents

Attended Fountain Valley rotary most improved

October SPC meeting report from FV Schools Foundation

Constant Contact on Safety

Gave Board report

Fountain Valley Schools Foundation meeting

CAASP Scores were reported by Dr. Gargus amongst the 13 elementary school districts

Quote from cicero "gratitude ...the parent of all others..."

Toured, Talbert, Newland, Gisler, one more new principal at each

Grateful for intervention teachers

Attended Courreges and Masuda Veterans events today

FV Community foundation hall of fame recognizes athletes

Fountain Valley Mayors ball for outgoing mayor Patrick Harper

Firestation #1 open house

CSBA webinar "Saved By the Bell...Homeland Security

.Mrs. Galindo's activities since the last meeting included:

Attended the Schools Foundation meeting on Monday, where Dr.

Gargus gave a slide show of the students' progress with CASSP testing. Where our students were compared to other school

districts in orange county. Congratulations to Tammy Acevedo on her new position as Senior Administrative Assistant to Dr. Gargus.

Everyone is excited about that position being filled.

Continues to study the issue of safety.

Mrs. Schultz thanked fellow board members for the last 6 months with her health issues she hasn't been able to get around as much and appreciated everyone going to events. Wanted to thank staff, appreciate your positive attitude and care for students in this great community. The ability to hire incredible staff, we've put great trust in you and wonderful things will continue.

Her activities since the last meeting included:

PUBLIC COMMENTS

PUBLIC COMMENTS

There were 4 requests to address the Board of Trustees. Former Trustee, and current Ian Collins came to thank Jim and Lisa and what a privilege it had been to work with this team. Give credit to the great teaching this district, in the classroom is where it happens, after the setbacks of COVID, still achieving at such a high level is commendable. The work goes on. Thanks to Chris for doing such a great job for keeping this district so fiscally responsible. Thank you to Dr. Stopp for attending the Rotary meetings. Congratulations to Jim on being elected to FV City Council.

Jeremy Talley, on behalf of CSEA chapter #358 Thank you for the raise to Classified Employees. Thank you for Delegates Mrs. Fullerton & Mrs. Abdel thank you for negotiations Thank you to outgoing trustees, thank you for the impact you've had on

Michael Richardson spoke on school safety. Not afraid for his students in our district. Sited research that the schools are safer than they have ever been. Opposed to money spent on fences, since these measures are not proven to be a deterrent. Do the research and keep our schools open to the community around them.

Mr. Samuel Fisher, kids and grand kids have gone to Courreges have lived in their house for 50 years. You may have communicated with the parents of students but have not communicated with the community at large. Wants to know how you did your analysis and how you came to your decision about fences. Technological priorities on safety. What reports are. Feels as though he's be

LEGISLATIVE SESSION

Motion: Mrs. Galindo moved to approve the Consent Calendar.

**CONSENT
CALENDAR**

Second: Mr Schultz

Vote: 5-0

2J to pull

The Consent Calendar included:

- Board Meeting Minutes from October 6th regular meeting
- Board Meeting Minutes from October 26th special meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

- Donations
- Warrants
- Purchase Orders
- Annual Organizational Meeting
- Change Order #4R2 for Oka Elementary School Measure O HVAC and Modernization Project
- Rejection of Property Claim 2023-01 in the amount of \$15,099.46
- Resolution 2023-11: Adopting and Approving the Joint Powers Authority Agreement and Joining Government Financial Services Joint Powers Authority
- Amendment to the Children and Families Commission of Orange County Contract 2022/23 School Year
- Memorandum of Understanding with Huntington Beach Union High School District for School Library Services
- Memorandum of Understanding with OCDE Induction Program
- Non-Public Agency Contracts

Non-public School/Agency	100% Contract Cost	Effective Dates
Beacon Day School	\$19,557.00	7/1/22-6/30/23
Olive Crest Academy – North	\$1,402.43	7/1/22-6/30/23
Rossier Park Elementary	(\$1,414.00)	7/1/22-6/30/23

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Stopp So many great things going on. Excited about the achievement of our students. Today got to attend the veterans’ ceremony at Oka, their first time hosting a celebration. All children sang to veterans who were sitting on the stage, many were in teachers. One veteran was the father of a teacher there. Thanked so many Masuda was a different feel since students were older, she felt so much pride, and congruations to the activities director, Daniel... Mr. Ploski, assistant principal, Jennifer Mogan with her mom there, Molly Kuykedall were there to support. Students stood up and spoke so confidently. They had such a sincerity about the words they were speaking. We don’t always get to see our youth out there. So proud that do that here in Foundation and appreciated the message from Cournel Scott. On a business note, we are so excited that Joe Hastie our director of M & O, who has been working with Extron who wired our room, and we are going to be doing some more re-wiring. Going to set up some standards to be in compliance with ADA to be in compliance with what we need to have in place. RM. Hastie said they would like to get the materials and get work done over thanksgiving break but it might not happen until winter break. Looking forward to being able to live-stream starting in January.

CLOSED SESSION

Mrs. Schultz announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services:
Government Code 54956.5

ADJOURNMENT

Motion: Mr___ moved to adjourn the meeting at ___ PM.

ADJOURNMENT

Second: Mr___

Vote: 5-0

/jm

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING OF DECEMBER 15, 2022**

DATE: January 20, 2023

Attached for your information are the minutes of the Board of Trustees annual organizational meeting of December 15, 2022.

Annual Organizational Meeting (Thursday, December 15, 2022)

Generated by Joy Moyers

A. CALL TO ORDER -- 6:30 p.m.

Procedural: 1. Call to Order by Mrs. Galindo

Procedural: 2. Pledge of Allegiance led by Mr. Schultz

Procedural: 3. Roll Call

The following board members were present:

Jeanne Galindo
Steve Schultz
Sandra Crandall
Dennis Cole
Phu Nguyen

B. OATH OF OFFICE

Information, Procedural: 1. Oath of Office was given to: Sandra Crandall, Dennis Cole, and Phu Nguyen

Information, Procedural: 2. Recess

C. APPROVAL OF AGENDA

Action: 1. Agenda for December 15, 2022 Regular Board of Trustees Meeting

Motion: Phu Nguyen

Second: Dennis Cole

Vote: Carried 5-0

D. STAFF REPORTS AND PRESENTATIONS

Reports: 1. First Interim Report Presentation

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra presented and reviewed with the Board of Trustees the First Interim Report for the Fountain Valley School District.

E. BOARD MEMBER REPORTS

Reports: 1. Board Member Reports

Mrs. Crandall's activities since the last board meeting included Rotary's Most Improved Student Recognitions for Masuda and Talbert middle schools, tours of Cox, Masuda, and Plavan, drama performances at Masuda and Fulton, band and orchestra at Fulton and Talbert as well as choir performances at elementary and middle schools. Additionally, she was at the City of Fountain Valley's Annual Tree Lighting and Vocal Concert at Segerstrom Center for the Performing Arts. Her committee work included attending the Fountain Valley Schools Foundation's Festival of Trees and their meeting.

Mr. Cole's activities included being sworn into office for a four-year term.

Mr. Nguyen's activities included being sworn into office for a four-year term.

Mr. Schultz's activities since the last board meeting included attending the Masuda play, Fulton Instrument Concert, and Talbert Concert Band. Additionally, he attended the Christmas Tree Lighting, and the Christmas Concert at Segerstrom Hall, where all three middle school choirs performed.

Mrs. Galindo's activities since the last board meeting included visits to Cox and Fulton. Additionally, she attended the FV Christmas Tree Lighting, where she heard holiday performances from our middle school choirs led by director Elena Macdonald. Her committee work included attending the Wellness Meeting led by Suzanne Brown, Director, Food Services, and the Audit meeting with Mrs. Fullerton, Mr. Guerra and Elde Bailly who conducted the audit; the district received a clean unmodified rating which is the highest rating a district can receive.

F. PUBLIC COMMENTS

Information: 1. Public Comment

There was one request to address the Board of Trustees.

G. LEGISLATIVE ITEMS

Action: 1. Elect Board President for 2023

Recommended Action: It is recommended that the Board of Trustees opens nominations and reaches a consensus on a Board President for the December 2022, to November 2023.

Motion: Steve Schultz nominated Jeanne Galindo to serve as Board President 2023.

Second: Dennis Cole

Vote: Carried 5-0

Action: 2. Elect President Pro Tem for 2023

Recommended Action: It is recommended that the Board of Trustees opens nominations and reaches a consensus on a Board President Pro Tem for December 2022 to November 2023.

Motion: Jeanne Galindo nominated Steve Schultz to serve as President Pro Tem 2023.

Second: Sandra Crandall

Vote: Carried 5-0

Action: 3. Elect Board Clerk for 2023

Recommended Action: It is recommended that the Board of Trustees opens nominations and reaches a consensus on a Board Clerk for December 2022 to November 2023.

Motion: Dennis Cole nominated Sandra Crandall to serve as Clerk 2023.

Second: Steve Schultz

Vote: Carried 5-0

Action: 4. Select Representatives to county committees and councils, and District committees

Recommended Action: It is recommended that the Board of Trustees opens for discussion and reaches consensus on board representation on County Councils and District Committees.

Motion: Dennis Cole moved to adopt the Committees 2023 as discussed.

Second: Phu Nguyen

Vote: Carried 5-0 to have the following County Councils and District Committee assignments:

Nominating Committee -- Sandra Crandall

Health Committee -- Jeanne Galindo, alternate Steve Schultz

City of Huntington Beach School Districts Committee -- Steve Schultz, alternate Dennis Cole

District Audit Committee -- Phu Nguyen, alternate Jeanne Galindo

Superintendent-Parent Council (SPC) -- Sandra Crandall and Dennis Cole

Fountain Valley Schools Foundation (FVSF) -- Jeanne Galindo, alternate Dennis Cole

Action: 5. Adopt Board Meeting Dates for 2023

Recommended Action: It is recommended that the Board of Trustees discusses and reaches consensus on the Board Calendar for 2023.

Motion: Steve Schultz moved to adopt the Board Calendar 2023 as presented.

Second: Dennis Cole

Vote: Carried 5-0

Action: 6. CSBA Delegate Assembly Nominations

Recommended Action: It is recommended that the Board of Trustees reach a consensus on which name or names it will submit in nomination for the CSBA Region 15 Delegate Assembly.

No names were submitted for nomination.

H. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Action (Consent): 1. Minutes of November 10, 2022 Regular Board of Education Meeting

Action (Consent): 2. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

Action (Consent): 3. Accept Donations

Action (Consent): 4. Approve/Ratify Warrants

Action (Consent): 5. Approve/Ratify Purchase Order Listing

Action (Consent): 6. Transfers and Adjustments

Action (Consent): 7. Approve 2022-23 First Interim Report

Recommended Action: It is recommended that the Board of Trustees approve the First Interim Report for fiscal year 2022-23 with a Positive Certification. Per State guidelines, a positive certification indicates that, based on current projections, the District will meet its financial obligations for the current and subsequent two fiscal years.

Action (Consent): 8. Review and approval of the 2021-22 Financial Audit Report

Recommended Action: It is recommended that the Board of Trustees receive and accept the 2021-22 Financial Audit.

Action (Consent): 9. Review and approval of 2021-22 Building Fund Measure O Financial and Performance Audit Report

Recommended Action: It is recommended that the Board of Trustees receive and accept the 2021-22 Building Fund Measure O Financial and Performance Audit Report.

Action (Consent): 10. Approve the Contract with Universal Asphalt Company, Inc., for Asphalt and Paving at Various Sites, Complete and Authorize Staff to File the Appropriate Notices of Completion

Recommended Action: It is recommended that the Board of Trustees approves the contract with Universal Asphalt Company, Inc. for Asphalt Paving at Various Sites complete and authorize the Superintendent or his designee to file the appropriate Notice of Completion on behalf of the District.

Action (Consent): 11. Approve Change Order #1 for the Plavan Elementary School Measure O HVAC and Modernization Project (Business Services)

Recommended Action: It is recommended that the Board of Trustees approves Change Order #1 for the Plavan Elementary School Measure O HVAC and Modernization Project

Action (Consent): 12. Approve the Educational Affiliation Agreement between Fountain Valley School District and Rancho Santiago Community College District (Santa Ana College) effective February 14, 2023

Recommended Action: It is recommended that the Board of Trustees approve the Educational Affiliation Agreement for the Occupational Therapy Assistant Program.

Action (Consent): 13. Approve Job Market/Compensation Study between Fountain Valley School District and Educational Management Solutions

Recommended Action: It is recommended that the Board approve the Job Market/Compensation Study with Educational Management Solutions.

Action (Consent): 14. Resolution 2023-13: Approval of Local Agreement for Child Development Services Contract and Authorizing Signature

Recommended Action: It is recommended that the Board of Trustees adopts Resolution 2023-13, approving Local Agreement for Child Development Services Contract with the California Department of Education for the 2022-23 school year and authorizing Mona Green to sign on the Board's behalf.

Action (Consent): 15. Educational Technology Illuminate Education Add-On

Recommended Action: It is recommended that the Board of Trustees approve the agreement with Illuminate for the 2022-23 school year.

Action (Consent): 16. Approve/Ratify Non-Public Agency Contracts

Recommended Action: It is recommended that the following non-public school/agency contracts/addendums be approved and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Motion: Sandra Crandall

Second: Dennis Cole

Vote: Carried 5-0

I. SUPERINTENDENT'S REPORT

Reports: 1. Superintendent's Report

Dr. Stopp shared how proud she was of the FVSD Community for how it pulled together to navigate the difficult past 10-12 days. FVSD staff, classified and certificated leaders, association leadership, counselors from the elementary and middle schools, guidance technicians, and substitute staff stepped up to help and support each other in every way. Our community partners, FV and HB PD, our amazing PTA/PTO groups, and of course, our FVSD families...came together. That's what families do.

She also congratulated our newly elected Board members and noted that we are all looking forward to working together so that we may see continued growth and improvement in Fountain Valley School District for years to come.

J. CLOSED SESSION

Discussion, Procedural: 1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

K. REPORT OF CLOSED SESSION

There was nothing to report out.

L. ADJOURNMENT

Action: 1. Meeting Adjournment

Motion: Dennis Cole

Second: Phu Nguyen

Vote: Carried 5-0

Adjourned at 9:27 pm

Information: 2. Next Meeting January 12, 2023

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: January 19, 2023

Attached are the eligibility lists for:

Bilingual Testing Technician

ESP Instructor

Field Support Help Desk Technician

Food Service Worker

Health Assistant

IA – Applied Behavior Analysis

IA Mild/Moderate

IA Moderate/Severe

Library/Media Technician

Senior Administrative Assistant

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachments #5 - #10

ELIGIBILITY LIST
Bilingual Testing Technician
EXPIRES 12-12-23

RANK	NAME
1	Anna Tran
2	Hong Phan
3	Quynh Phan

ELIGIBILITY LIST
ESP Instructor
Merged List (Updated 12-23-22)

RANK	NAME	EXPIRES
1	Son Trieu	10-26-23
2	Tracie Wadsworth	8-04-23
3	Evelyn Pimentel	12-23-23
4	Tais Alencastro	10-26-23

ELIGIBILITY LIST
Field Support Help Desk Technician
Merged List (Updated 12-19-22)

RANK	NAME	EXPIRES
1	Donny Ton	12-19-23
1	Carson Van Vooren	12-19-23
2	Michael Yu	5-03-23
3	Thanh Dao	12-19-23
3	Aaron Posados	12-19-23
4	Andrew Sorensen	5-03-23
5	Julio Barragan Anaya	5-03-23
6	Thomas Combs	12-19-23
7	Mena Henein	5-03-23

ELIGIBILITY LIST
Food Service Worker
Merged List (Updated 1-10-23)

RANK	NAME	EXPIRES
1	Brenda Guerrero	9-16-23
2	Heather Taber	10-11-23
2	Brittney Newell	9-16-23
3	Abienet Betancourt	1-20-23
4	Kyra MacDonald	10-28-23
5	Samuelu Vaeoso	4-07-23
6	Rajni Goyal	9-16-23

ELIGIBILITY LIST
Health Assistant
Merged List (Updated 12-7-23)

RANK	NAME	EXPIRES
1	Jennifer Stock	12-7-23
2	Melissa Hughes	10-21-23
3	Seethal Stanly	10-21-23
4	Andrea Acosta	10-21-23
5	Sara Rezkallah	10-21-23

ELIGIBILITY LIST
IA Applied Behavior Analysis
EXPIRES 12-19-23

RANK	NAME
1	Allison Nagel
2	Armida Gruber
3	Araceli Quezada-Rice
4	Amy Lammers
5	Sydney Olive

ELIGIBILITY LIST
Instructional Assistant Mild/Moderate
Merged List (Updated 10-21-22)

RANK	NAME	EXPIRES
1	Scott Poston	2-10-23
2	Elizabeth Perez	6-02-23
2	Mallory Lundkvist	2-10-23
3	Gassia Kilijian	6-02-23
4	Alexander Herrera	10-21-23
4	Michelle Hayes	10-21-23
5	Ereny Hennawy	2-10-23
6	Angela Graves	10-21-23
7	Lucinda Garton	10-21-23
8	Collette Hibbard	10-21-23
8	Ethan Rivera	10-21-23
9	Abby Wagner	10-21-23

ELIGIBILITY LIST
IA Moderate/Severe
Merged List (Updated 10-21-22)

RANK	NAME	EXPIRES
1	Scott Poston	2-10-23
1	Chelsea Johnston	8-09-23
2	Laura DePersis	8-30-23
3	Michelle Hayes	10-21-23
4	Vivienne Nguyen	1-21-23
5	Shaina Brewster	6-02-23
6	Angela Graves	10-21-23
7	Lucinda Garton	10-21-23
8	Christine Mercado	1-21-23
9	Collette Hibbard	10-21-23
9	Ethan Rivera	10-21-23
10	Abby Wagner	10-21-23

ELIGIBILITY LIST
Library/Media Technician
Merged List (Updated 12-20-22)

RANK	NAME	EXPIRES
1	Jennifer Johnson	12-20-23
2	Andrew Finney	8-12-23
3	Lynne Ponegalek	12-20-23
4	Shiragi Bhatka	8-12-23
4	Kristin Gong	12-20-23
4	Erin Knox	8-12-23
5	Danielle Bonsignore	8-12-23

ELIGIBILITY LIST
Senior Administrative Assistant
Expires: 10-28-23

RANK	NAME
1	Tammy Acevedo
2	Oscar Hernandez
3	Christine Olson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: January 19, 2023

The job announcements posted since the last regular meeting of the Personnel Commission are attached as an informational item:

Dual Certification:

Behavior Intervention Assistant

Bus Aide – Special Education

Computer/Network Specialist

Extended School Program Instructor

Food Services Worker

Office Assistant

Painter

Preschool Assistant

Behavior Intervention Assistant at Fountain Valley Elementary



Job Information

Date Posted: 12/14/2022

Application Deadline: 1/10/2023 3:30 PM Pacific

Employment Type: Part Time

Length of Work Year: 9.55 months per year

Salary: \$25.26 - \$30.70 (Range 44, 5 Steps) *Per CSEA contract, hiring maybe made up to step 3

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Experience: Job-related experience is required.

Education: Targeted, job-related education with study in job-related area.

Certifications: Current CPR and First Aid

Completion of Pro-Act and Applied Behavior Analysis trainings by end of probationary period.

Please refer to attached posting for details. This can be found under "Links Related to this Job".

Comments and Other Information

Applications will be screened for minimum qualifications before the performance interview.

Applicants that meet the minimum requirements will be invited via email to the technical interview to be tentatively held on January 18, 2023.

Bus Aide - Special Education at Fountain Valley Elementary



Job Information

Date Posted: 1/18/2023

Application Deadline: 2/7/2023 3:30 PM Pacific

Employment Type: Part Time

Length of Work Year: 9.6 months/year, 20 hours per week, split shift

Salary: \$20.10- \$24.46 per hour (range 21, 5 steps) *Per CSEA contract, hiring may be made up to step 3

Number Openings: (At time of posting) 2

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Experience: Job-related experience is required.

Education: Community college and/or vocational school degree with study in a job-related area.

Licenses and Other Requirements: Valid and current first aid and CPR certifications

The required certifications must be completed and submitted with the application, or before final interviews are conducted. Please see "Links Related to this Job" for more information.

Comments and Other Information

The examination process will consist of the willingness questionnaire and a qualifications interview to be held on February 9, 2023. Qualified applicants will be notified of the time of their interview by email.

Computer/Network Specialist at Fountain Valley Elementary



Job Information

Date Posted: 1/12/2023

Application Deadline: 2/3/2023 3:30 PM Pacific

Employment Type: Full Time

Length of Work Year: 12.0

Salary: \$7,268 - \$8,836/ month (per CSEA Contract, hiring may be made up to step 3)

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

All applicants must submit: Current Resume

Experience: Job related experience within a specialized field is required.

Education: Bachelors degree in job-related area.

Equivalency: Bachelor of Science in Computer Science, Information Technology, Engineering or a closely related field and two years experience in networking, telecommunications, and computer system installation, operation, maintenance, and repair OR an Associates degree with a certificate in a related area plus four years of experience as listed above.

Certificates: MCSE, CCNA, CISSP Certifications

Extended School Program Instructor at Fountain Valley Elementary



Job Information

Date Posted: 12/15/2022

Application Deadline: Until Filled

Employment Type: Part Time

Length of Work Year: 9.6

Salary: \$20.89 - \$25.39 per hour
(Range 25, 5 Steps)*Per CSEA
contract, hiring may be made up to
step 3

Number Openings: (At time of posting) 4

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Any combination equivalent to graduation from high school supplemented by 12-semester units from an accredited college in early childhood education or coursework in child development, elementary education, recreation or related field, AND job-related experience.

A valid Pediatric First Aid and CPR certificate.

Copies of transcripts or report cards, as well as pediatric certificates, must be attached to your application.

To view further information, including hours per week, please see "Links Related To This Job".

Comments and Other Information

Please attach a copy of the transcripts or report cards showing completion of the required units and a valid Pediatric First Aid and CPR certificate.

Those candidates meeting the minimum qualifications listed above will be invited to the test on a date to be determined, at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please watch your email for invites and test dates. Please bring a valid ID and allow 1 1/2 hours for the test and instructions.

Food Services Worker at Fountain Valley Elementary



Job Information

Date Posted: 1/11/2023

Application Deadline: Continuous

Employment Type: Part Time

Length of Work Year: 9.6 months

Salary: \$18.01 - \$21.89 per hour
(Range 10, 5 steps) *per CSEA
contract, hiring may be made up to
step 3

Number Openings: (At time of posting) 2

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

EDUCATION AND EXPERIENCE

High school diploma or equivalent and job related experience is desired.

CERTIFICATES AND LICENSES

Completion of Food Handlers/ServSafe Certificate by end of probationary period.

Please refer to "Links Related to this Job" for more information including hours, vacancies, and test date.

Comments and Other Information

When a sufficient number of qualified applicants are received they will be invited to attend the written test to be held at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley, CA 92708. Applicants will be invited to attend the test via email. Please allow at least 75 minutes for check-in, instructions, and the test. Please bring a valid ID such as a driver's license or passport.

Please arrive at least 15 minutes prior to your test time for check-in and a mask will be required.

Office Assistant - Department & Office Assistant - School at Fountain Valley Elementary



Job Information

Date Posted: 12/22/2022

Application Deadline: 1/12/2023 3:30 PM Pacific

Employment Type: Part Time

Length of Work Year: 10.43 months

Salary: \$23.29 - \$28.31 per hour

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

EDUCATION AND EXPERIENCE REQUIREMENTS

High school diploma or equivalent and job-related experience.

CERTIFICATES AND LICENSES

CPR/First Aid Certificate for Office Assistant- School classification.

Comments and Other Information

Office Assistant Position is 29.75 hours/week.

Monday, Wednesday, Friday (7:30 am- 1:30 pm) and
Tuesday, Thursday (10:00 am- 4:00 pm)

Applicants who meet the minimum qualifications will be invited to participate in the examination process on THURSDAY, JANUARY 19, 2023, AT 9:00 AM. Please arrive by 8:45 am to get checked in.

The test will be given at the Fountain Valley District Office located at 10055 Slater Avenue, Fountain Valley, Ca 92708. Please bring a valid I.D. such as a driver's license or passport and line up on the ramp outside the main entrance to the District Office. Please allow at least 1.75 hours for processing and test time. A passing score must be received in order to continue on to the interview. Please watch your email for further information and updates.

Painter at Fountain Valley Elementary



Job Information

Date Posted: 12/13/2022

Application Deadline: 1/9/2023 3:30 PM Pacific

Employment Type: Full Time

Length of Work Year: 12 months per year

Salary: \$5,345 - \$6,496 per month
(Range 64, 5 steps) *per CSEA
contract, hiring may be made up to
step 3

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

EDUCATION/EXPERIENCE

A high school diploma or equivalent and job-related experience within a specialized field are required.

LICENSES AND OTHER REQUIREMENTS:

Valid California Class C Driver's license.

Comments and Other Information

APPLICATION PROCESS

The examination process will consist of a written test, an interview, and a performance test. Applications will be screened and qualified applicants will be invited to the written test. Those passing the written test will be scheduled for an interview and performance test. All application materials must be submitted through Ed Join by 3:30 p.m. on January 9, 2023.

Preschool Assistant at Fountain Valley Elementary



Job Information

Date Posted: 1/19/2023

Application Deadline: 2/8/2023 3:30 PM Pacific

Employment Type: Part Time

Length of Work Year: 9.6 months per year

Salary: \$19.50 - \$23.71 per hour
(Range 18, 5 Steps) Hiring may be made up to step 3, per CSEA contract.

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

The minimum requirements must be met in order to be hired.

Minimum Requirements: Experience working with preschool-aged children. Targeted, job-related education with study in the job-related area with a minimum of 12 college-level semester units in early childhood education or child development, which includes three core courses – Child Growth & Development; School, Family & Community; and Program/Curriculum.

Valid Pediatric First Aid Certificate and CPR certificate

Please see "Links Related to this Job" for more information including testing date, oral interview date, and hours for the current position.

Comments and Other Information

Please attach a copy of the transcripts or report cards showing completion of the required units and a valid Pediatric First Aid and CPR certificate.

Those candidates meeting the minimum qualifications listed above will be invited to the test scheduled for February 10, 2023, in the morning, at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please bring a valid ID and allow 1 1/4 hours for the test and instructions. No other test times will be offered. Please watch your email for an invitation to attend.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **PERSONNEL COMMISSION 2022 – 2023 YEAR TO DATE
BUDGET REVIEW**

DATE: January 20, 2023

Attached is the year to date information for the Personnel Commission by budget number for 2022-2023:

FOUNTAIN VALLEY SD

Object Code Summary Report by Cost Center

Object	Description	ADOPTED BUDGET	CURRENT BUDGET -	Enc To Date	-	Actual To Date	=	Balance	% Used
2320	Supervisors & Administrators	73,269.00	72,121.00	0.00		36,491.28		35,629.72	50 %
	Total for: 2300	73,269.00	72,121.00	0.00		36,491.28		35,629.72	50 %
2410	Sch Off Mgr.,Off/Admin Assist.	43,130.00	45,696.00	0.00		22,232.81		23,463.19	48 %
2413	Additional Duty - Cler,Tech,Of	0.00	0.00	0.00		662.48		-662.48	0 %
2430	Confidential Salaries	83,055.00	86,073.00	0.00		43,168.16		42,904.84	50 %
	Total for: 2400	126,185.00	131,769.00	0.00		66,063.45		65,705.55	50 %
	Total for: 2000	199,454.00	203,890.00	0.00		102,554.73		101,335.27	50 %
3202	PERS-CLASSIFIED	48,249.00	49,783.00	0.00		24,295.45		25,487.55	48 %
	Total for: 3200	48,249.00	49,783.00	0.00		24,295.45		25,487.55	48 %
3314	MEDICARE-CLASSIFIED	2,892.00	2,956.00	0.00		1,474.38		1,481.62	49 %
3354	ALTERNATIVE	15.00	15.00	0.00		6.50		8.50	43 %
3356	OASDI-CLASSIFIED	12,300.00	12,568.00	0.00		6,272.91		6,295.09	49 %
	Total for: 3300	15,207.00	15,539.00	0.00		7,753.79		7,785.21	49 %
3402	HEALTH & WELFARE-CLASSIFIED	63,250.00	57,497.00	0.00		27,910.18		29,586.82	48 %
	Total for: 3400	63,250.00	57,497.00	0.00		27,910.18		29,586.82	48 %
3502	SUI-CLASSIFIED	9,890.00	1,011.00	0.00		504.60		506.40	49 %
	Total for: 3500	9,890.00	1,011.00	0.00		504.60		506.40	49 %
3602	WORKERS'COMP-CLASSIFIED	4,388.00	4,484.00	0.00		2,301.03		2,182.97	51 %
	Total for: 3600	4,388.00	4,484.00	0.00		2,301.03		2,182.97	51 %
3954	Long Term Disability-Class	292.00	292.00	0.00		139.50		152.50	47 %
	Total for: 3900	292.00	292.00	0.00		139.50		152.50	47 %
	Total for: 3000	141,276.00	128,606.00	0.00		62,904.55		65,701.45	48 %
4325	Office Supplies	1,000.00	1,000.00	0.00		0.00		1,000.00	0 %
	Total for: 4300	1,000.00	1,000.00	0.00		0.00		1,000.00	0 %
	Total for: 4000	1,000.00	1,000.00	0.00		0.00		1,000.00	0 %
5210	Travel, Conference, Workshop	9,350.00	9,350.00	2,097.00		0.00		7,253.00	22 %
5290	Mileage Non Taxable	50.00	50.00	0.00		0.00		50.00	0 %

Cost Center: 4281 Personnel Commission

Subfund: 0101 GENERAL FUND

FOUNTAIN VALLEY SD

Object Code Summary Report by Cost Center

As of: 12/31/2022

Object	Description	ADOPTED BUDGET	CURRENT BUDGET -	Enc To Date	-	Actual To Date	=	Balance	% Used
	Total for: 5200	9,400.00	9,400.00	2,097.00		0.00		7,303.00	22 %
5390	Dues and Membership Non Taxabl	4,000.00	4,000.00	0.00		3,100.00		900.00	77 %
	Total for: 5300	4,000.00	4,000.00	0.00		3,100.00		900.00	77 %
5813	Consultant	0.00	0.00	0.00		895.00		-895.00	0 %
5820	Physical Exam, Drug testing	800.00	800.00	0.00		0.00		800.00	0 %
5825	Advertising	1,200.00	1,200.00	0.00		0.00		1,200.00	0 %
5828	Staff Recognition	1,500.00	1,500.00	0.00		766.50		733.50	51 %
5899	Other Operating Expenses	0.00	0.00	0.00		162.52		-162.52	0 %
	Total for: 5800	3,500.00	3,500.00	0.00		1,824.02		1,675.98	52 %
	Total for: 5000	16,900.00	16,900.00	2,097.00		4,924.02		9,878.98	41 %
Total Object Type:XP Expenses		358,630.00	350,396.00	2,097.00		170,383.30		177,915.70	49 %